

4 reasons you need to track your work wins

Helps during reviews and negotiations

Use your work wins during review time or negotiations. Your list will help show the value you provide.

Difficult to remember all accomplishments

There are just too many amazing things you do to remember them all. Write them down!

Can use previous projects & people as leverage

A list with specific feedback can help remind you what you did well, who said it, and what project it was.

Boosts confidence in your skills

Looking at all your great work just makes you feel good. Bask in your accomplishments. You're a boss.

Why tracking your work wins is a nonnegotiable

@negotiatethis

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what's a work win

work • win

/wə:k/ /wɪn/

noun



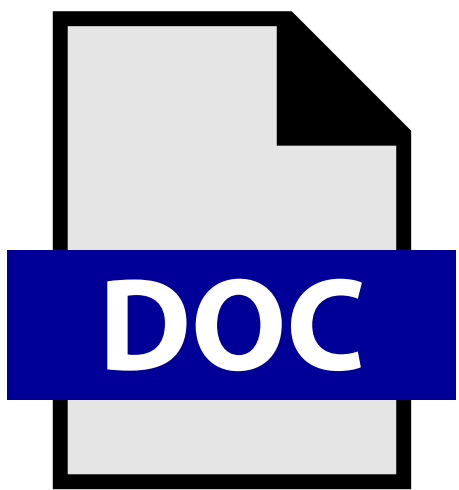
**something you accomplished at
work or an area you excelled in**

"she kept a list of each work wins to
talk about at her annual review"

@negotiatethis

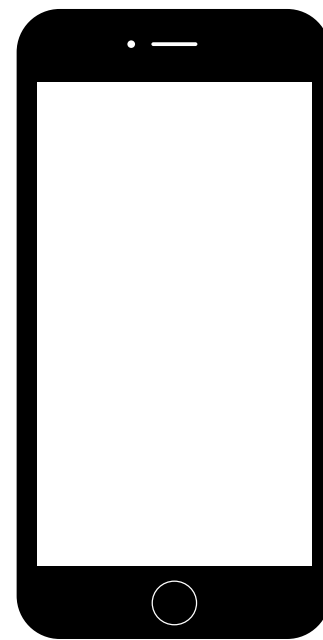
6 methods of tracking your work wins

1.



word doc

2.



note in your phone

3.



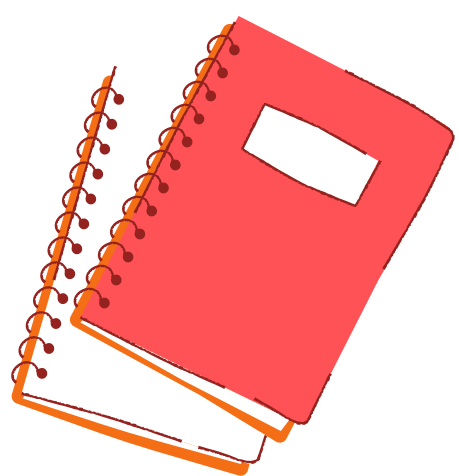
excel spreadsheet

4.



saved folder in email

5.



list in regularly used notebook

6.



list in agenda or list app

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[illegible]

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